



## Uniglobe Trip Request

We're pleased to offer a powerful and flexible pre-trip authorization platform built on the Uniglobe Complete Quality Control Platform



Used by travellers, travel authorizers, and corporate travel advisors to:

- View trips requiring authorization based on your company travel policies.
- Communicate between interested parties.
- Submit trips for authorization.
- Approve or decline those trips.

Pre-written routines can determine whether authorization is needed for a given passenger and itinerary, if travel has already been approved or declined, or whether changes to the itinerary warrant re-approval. These routines can be used to interact with the GDS and external systems when trips requiring authorization are identified, approved, declined or require re-approval.

*Uniglobe Trip Request* can be accessed from any mobile device with Internet access. The mobile version of the site is essentially a slimmed down version to allow faster downloads, ease of use and readability for a smaller device.



*Uniglobe Trip Request* offers a host of benefits to business-savvy customers looking to control costs and implement processes to audit travel policy adherence. Through it we can help you:

- Configure authorization criteria.
- Implement travel policy terms.
- Report on policy variants.
- Configure authorizer lists.
- Monitor trip details post-authorization.
- Customize the interface with a unique look and feel to your company.

View status or authorize travel via mobile devices.

### Uniglobe CBO Travel

410-75 Albert Street  
Ottawa, ON Canada  
K1P 5E7

T: 613-789-7800  
E: [info@uniglobecbo.com](mailto:info@uniglobecbo.com)

[UniglobeCBO.com](http://UniglobeCBO.com)

